



UNIVERSITY SYSTEM OF MARYLAND

III-6.00 - POLICY ON ACADEMIC TRANSCRIPTS AND FINANCIAL AID RECORDS

(Approved by the Board of Regents, January 11, 1990; Technical amendments by the Board, December 12, 2014)

I. ACADEMIC TRANSCRIPTS

Each institution in the University System of Maryland will maintain an academic transcript for each student who enrolls. The transcript will conform to standards as established by the American Association of Collegiate Registrars and Admissions Officers, and will include courses and grades for each term of enrollment. Each institution will develop policies concerning resident credit and the calculation of grade point averages.

II. WITHHOLDING TRANSCRIPTS AND RECORDS

An institution may withhold copies of official academic transcripts and financial aid records requested by or on behalf of a student who is delinquent in his or her financial obligations. A student is defined as an individual who is or who has been in attendance at an institution in the University System of Maryland.

Such delinquency may include delinquency in the payment of institutional charges and/or default on a Stafford Loan or any education loan made, guaranteed, or reinsured in whole or in part by the federal or Maryland State government made or received for attendance at an institution in the University System of Maryland. In those instances where (1) a student requesting the education records is in default on a Stafford Loan or any education loan made, guaranteed, or reinsured in whole or in part by the federal or Maryland State government and (2) the institutional business office has been notified that the student has filed a bankruptcy petition, copies of financial aid records and official academic transcripts may be withheld only after consultation with the Office of the Attorney General.

Replacement for: BOR II-4.10